



**District of Columbia Agencies' Compliance with  
Fiscal Year 2015 Small Business Enterprise  
Expenditure Goals through the 3<sup>rd</sup> Quarter of  
Fiscal Year 2015**

August 27, 2015

**Audit Team:**

Lawrence Perry, Deputy Auditor  
Lilai Gebreselassie, Senior Auditor

A Report by the Office of the District of Columbia Auditor  
Kathleen Patterson, District of Columbia Auditor

The Honorable Phil Mendelson, Chairman  
Council of the District of Columbia  
1350 Pennsylvania Avenue, NW, Suite 504  
Washington, D.C. 20004

**Letter Report:** District of Columbia Agencies' Compliance with Fiscal Year 2015 Small Business Enterprise Expenditure Goals through the 3<sup>rd</sup> Quarter of Fiscal Year 2015.

Dear Chairman Mendelson:

The Office of the District of Columbia Auditor (ODCA) examined and assessed District of Columbia government agencies' compliance with fiscal year (FY) 2015 Small Business Enterprise (SBE) expenditure goals through the 3<sup>rd</sup> quarter of FY 2015 (October 1, 2014 through June 30, 2015).<sup>1</sup>

### **Objectives, Scope and Methodology**

The objectives of this examination were to determine whether:

1. District agencies met the required goal of procuring 50 percent of their expendable budgets with SBEs through the 3<sup>rd</sup> quarter of FY 2015;<sup>2</sup> and
2. District agencies complied with SBE goal establishment and expenditure reporting requirements.<sup>3</sup>

The examination covered the period October 1, 2014 through June 30, 2015. We did not conduct the examination as an audit as defined by the Government Accountability Office's Government Auditing Standards.

In conducting this examination, we reviewed 82 agencies, offices and programs<sup>4</sup> that the Department of Small and Local Business Development (DSLBD) determined were required to (1) procure 50 percent of their expendable budget for goods and services from SBEs each fiscal year and (2) submit quarterly SBE expenditure reports, as well as an annual report, to DSLBD and ODCA. We reviewed appropriated budgets, expendable budgets, and reported SBE goals for each agency. We also verified vendors in DSLBD's CBE Online System and reviewed DSLBD's QuickBase data tracking system.

For 76 of the 82 agencies, we reviewed their SBE expenditures using the District's System of Accounting and Reporting (SOAR) and the Office of Contracting and Procurement's Purchase Card (P-Card) data. Six of the 82 agencies do not record expenditures in SOAR, using financial systems independent of SOAR to

---

<sup>1</sup> See D.C. Official Code § 2-218.41.

<sup>2</sup> Ibid.

<sup>3</sup> §2-218.53(a) and (b).

<sup>4</sup> DSLBD QuickBase Data Tracking System as of August 3, 2015.

record their expenditures. As a result, no quarterly expenditures could be retrieved from SOAR for these six agencies. Therefore, we were not able to independently verify the submitted expenditure data for the following agencies:

1. Events DC
2. Housing Finance Agency
3. Not-for-Profit Hospital Corporation (United Medical Center)
4. D.C. Public Charter School Board
5. D.C. Retirement Board
6. The University of the District of Columbia

For the agencies that submitted required quarterly reports, we verified that the submitted expenditures were spent with certified SBEs at the time of the expenditure.

## Background

The Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005 (the Act), as amended, states that “it shall be the goal and responsibility of the Department [of Small and Local Business Development] to stimulate and foster the economic growth and development of businesses based in the District of Columbia, particularly certified business enterprises, with the intended goals of:

- (A) Stimulating and expanding the local tax base of the District of Columbia;
- (B) Increasing the number of viable employment opportunities for District residents; and
- (C) Extending economic prosperity to local business owners, their employees, and the communities they serve.”

The Act tasks DSLBD with providing “advocacy, business development programs, and technical assistance offerings” that will “maximize opportunities for certified business enterprises to participate in:

- (A) The District's contracting and procurement process;
- (B) The District's economic development activities; and
- (C) Federal and private sector business opportunities.”<sup>5</sup>

The Act also established the following categories of businesses: Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Business Enterprises (LMEs), and Veteran Owned Businesses (VOBs).<sup>6</sup>

The Act requires each District agency to contract 50 percent of the dollar volume of its goods and services to SBEs each fiscal year.<sup>7</sup> Additionally, it requires agencies to submit quarterly SBE expenditure reports to DSLBD and ODCA. The Act contains no expenditure requirements for LBEs, DBEs, DZEs, ROBs, LRBs, LMEs, or VOBs.

To establish FY 2015 SBE goals, DSLBD required each agency to access QuickBase, DSLBD’s electronic database containing all budget, SBE goal, and agency-reported SBE expenditure data. DSLBD asked each agency to document, as an exclusion in QuickBase, the items in their appropriated budget that the agency could not reasonably be expected to obtain from SBEs. Upon DSLBD’s approval, the QuickBase system subtracted the exclusions from the agency’s appropriated budget to determine the agency’s “expendable budget,” that is, the amount of the total budget that could be considered discretionary and thus appropriate to use in determining the agency’s SBE goal. To determine the SBE goal, the QuickBase system multiplied the expendable budget by 50 percent.

---

<sup>5</sup> See D.C. Official Code §2-218.13(a).

<sup>6</sup> See D.C. Official Code §2-218.31 et seq.

<sup>7</sup> See D.C. Official Code § 2-218.41.

## Results of the Auditor's Examination

According to DSLBD's QuickBase database as of August 3, 2015, the 82 agencies we assessed had a total FY 2015 reported appropriated budget of \$10,921,461,944 and a total reported expendable budget for goods and services of \$726,135,402. Based on the expendable budget of \$726,135,402, the FY 2015 SBE expenditure goal for the 82 agencies was \$363,067,701.<sup>8</sup> This amount represents a decrease of approximately \$10 million from the goal set during the second quarter of FY 2015.<sup>9</sup>

The 82 agencies' FY 2015 reported appropriated budgets, expendable budgets and reported SBE goals are listed in Appendix I.

### 3<sup>rd</sup> Quarter Results

We found that the 82 agencies, as a whole, spent a total of \$123,669,417 with SBEs through the 3<sup>rd</sup> quarter of FY 2015 or 34 percent towards the \$363,067,701 total FY 2015 SBE expenditure goal for all of the 82 agencies. The FY 2015 3<sup>rd</sup> quarter SBE expenditures for each of the 82 agencies are listed in Appendix I.

Total FY 2015 expenditures of the 82 agencies, through the 3<sup>rd</sup> quarter of FY 2015, on Local Business Enterprises, Small Business Enterprises, Disadvantaged Business Enterprises, Local Business Enterprises with Principle Offices Located in an Enterprise Zone, Resident-Owned Businesses, Longtime Resident Businesses, Local Manufacturing Business Enterprises, and Veteran Owned Businesses are presented in Appendix II.

According to DSLBD's QuickBase database, as of August 7, 2015, 11 agencies did not submit the required quarterly expenditure report for the 3<sup>rd</sup> quarter of FY 2015. All agencies that failed to submit the required expenditure report for the 3<sup>rd</sup> quarter of FY 2015 are listed in Appendix III.

One of the 11 agencies that did not submit the required quarterly expenditure report for the 3<sup>rd</sup> quarter of FY 2015, the Not-for-Profit Hospital Corporation, does not report expenditures through SOAR, leaving the expenditures toward their SBE expenditure goal of \$56,000,000 unexamined by either ODCA or DSLBD. As a result, there is an incomplete presentation of the District's overall SBE goal attainment.

Of the 82 agencies, 21 agencies met or exceeded their reported annual FY 2015 SBE expenditure goals by the end of the 3<sup>rd</sup> quarter of FY 2015, raising questions about the validity of the reported expendable budgets of those 21 agencies. The 21 agencies that exceeded their FY 2015 expenditure goal by the end of the 3<sup>rd</sup> quarter are presented in Figure 1.

---

<sup>8</sup> All numbers are rounded to the nearest dollar.

<sup>9</sup> As of May 4, 2015, the goal for the 82 agencies was \$373,462,354.

**Figure 1**  
**Agencies that Exceeded their FY 2015 SBE Expenditure Goal by the end of the 3<sup>rd</sup> Quarter**

	Agency	1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	Reported SBE Goal	% of SBE Goal Achieved
1	Office of the Tenant Advocate	\$24,912	\$2,293	1086%
2	Department of Housing and Community Development	\$2,261,306	\$564,578	401%
3	DC Office of Risk Management	\$44,484	\$11,880	374%
4	Office of the State Superintendent of Education	\$2,715,670	\$754,781	360%
5	Office of the Mayor	\$236,483	\$71,173	332%
6	Office of the People's Counsel	\$351,414	\$139,479	252%
7	Office of Contracting and Procurement	\$258,847	\$105,000	247%
8	DC Board of Ethics & Government Accountability	\$26,822	\$11,224	239%
9	Child and Family Services Agency	\$1,634,481	\$702,479	233%
10	Office of the Deputy Mayor for Planning and Economic Development	\$2,000,800	\$896,149	223%
11	Contract Appeals Board	\$18,639	\$10,500	178%
12	Department on Disability Services	\$392,382	\$279,733	140%
13	DC Health Benefit Exchange Authority	\$11,319,167	\$8,921,254	127%
14	DC Retirement Board	\$257,556	\$204,986	126%
15	Employees' Compensation Fund	\$128,246	\$105,307	122%
16	University of the District of Columbia	\$20,189,505	\$17,903,292	113%
17	Department of Public Works	\$6,290,574	\$5,693,476	110%
18	Public Employee Relations Board	\$9,885	\$9,500	104%
19	Office of Zoning	\$73,725	\$72,095	102%
20	Captive Insurance Agency	\$4,950	\$4,928	100%
21	Department of Health	\$4,919,359	\$4,906,938	100%

## Recommendations

Within 30 days of the release of this report:

1. DSLBD should notify (1) the Chairman of the Council Committee responsible for providing oversight of the non-compliant agency, and (2) the Mayor that the 12 agencies listed in this report did not submit the required expenditure report for the 3<sup>rd</sup> quarter of FY 2015.
2. DSLBD should review the status of the agencies that did not submit expenditure reports and do not record expenditures in SOAR to determine their FY 2015 SBE expenditures. DSLBD should also develop and implement an accurate method to capture expenditures for the six agencies that do not record expenditures in SOAR.
3. DSLBD should review the SBE goals, procurement plans, and purchases of the 21 agencies that exceeded their FY 2015 goals by the end of the 3<sup>rd</sup> quarter of FY 2015.

## Conclusion

Based on our examination, we found that 82 agencies collectively spent \$123,669,417 with SBEs through the 3<sup>rd</sup> quarter of FY 2015 or 34 percent of the cumulative reported SBE goal of \$363,067,701.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen Patterson". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Kathleen Patterson  
District of Columbia Auditor

## **Appendices**



## Appendix I

### Fiscal Year 2015 3<sup>rd</sup> Quarter Reported Appropriated Budgets, Reported Expendable Budgets, Reported SBE Goals, and SBE Expenditures

	Agency	Reported Appropriated Budget	Reported Expendable Budget	Reported SBE Goal	1 <sup>st</sup> Quarter SBE Expenditures	2 <sup>nd</sup> Quarter SBE Expenditures	3 <sup>rd</sup> Quarter SBE Expenditures	Total 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	% of SBE Goal Achieved
1	Administrative Hearings, Office of	\$10,404,000	\$603,907	\$301,954	\$54,940	\$26,480	\$62,495	\$143,915	48%
2	Advisory Neighborhood Commissions, Office of	\$924,000	\$7,288	\$3,644	\$0	\$0	\$0	\$0	0%
3	Aging, Office on	\$42,018,000	\$4,348,714	\$2,174,357	\$417,787	\$658,852	\$773,349	\$1,849,988	85%
4	Alcoholic Beverage Regulation Administration	\$7,446,000	\$453,962	\$226,981	\$2,188	\$45,896	\$29,976	\$78,060	34%
5	Arts and Humanities, Commission on	\$16,460,000	\$1,233,056	\$616,528	\$79,597	\$140,954	\$101,322	\$321,873	52%
6	Asian and Pacific Islander Affairs, Office on	\$1,175,559	\$319,532	\$159,766	\$771	\$5,744	\$4,061	\$10,576	7%
7	Attorney General for the District of Columbia, Office of the	\$109,631,000	\$3,126,418	\$1,563,209	\$57,931	\$102,396	\$94,685	\$255,012	16%
8	Auditor, Office of the D.C.	\$4,566,000	\$361,397	\$180,698	\$725	\$2,105	\$12,632	\$15,462	9%
9	Behavioral Health, Department of	\$231,857,257	\$15,999,214	\$7,999,607	\$1,018,198	\$1,866,523	\$2,164,873	\$5,049,594	63%
10	Cable Television, Office of	\$9,444,066	\$420,072	\$210,036	\$13,257	\$24,271	\$98,454	\$135,982	65%
11	Campaign Finance, Office of	\$2,798,000	\$62,711	\$31,355	\$929	\$3,335	\$678	\$4,942	16%
12	Captive Insurance Agency	\$1,850,000	\$9,855	\$4,928	\$0	\$0	\$4,950	\$4,950	100%
13	Chief Financial Officer, Office of the	\$182,498,000	\$55,467,730	\$27,733,865	\$1,448,934	\$1,992,598	\$2,100,869	\$5,542,401	20%
14	Chief Medical Examiner, Office of the	\$9,519,000	\$611,924	\$305,962	\$36,808	\$119,403	\$37,519	\$193,730	63%
15	Chief Technology Officer, Office of the	\$124,723,000	\$48,401,067	\$24,200,534	\$1,203,615	\$2,818,905	\$1,938,756	\$5,961,276	25%

## Appendix I

### Fiscal Year 2015 3<sup>rd</sup> Quarter Reported Appropriated Budgets, Reported Expendable Budgets, Reported SBE Goals, and SBE Expenditures

	Agency	Reported Appropriated Budget	Reported Expendable Budget	Reported SBE Goal	1 <sup>st</sup> Quarter SBE Expenditures	2 <sup>nd</sup> Quarter SBE Expenditures	3 <sup>rd</sup> Quarter SBE Expenditures	Total 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	% of SBE Goal Achieved
16	Child and Family Services Agency	\$246,266,239	\$1,404,958	\$702,479	\$177,153	\$860,730	\$596,598	\$1,634,481	233%
17	City Administrator, Office of the	\$4,052,886	\$97,000	\$48,500	\$8,389	\$10,628	\$4,737	\$23,754	49%
18	Consumer & Regulatory Affairs, Department of	\$51,463,000	\$15,621,474	\$7,810,737	\$518,854	\$1,639,326	\$2,260,821	\$4,419,001	57%
19	Contract Appeals Board	\$1,426,000	\$21,000	\$10,500	\$3,254	\$15,131	\$254	\$18,639	178%
20	Contracting and Procurement, Office of	\$18,145,000	\$210,000	\$105,000	\$54,834	\$116,512	\$87,501	\$258,847	247%
21	Corrections, Department of	\$154,279,000	\$19,520,864	\$9,760,432	\$873,092	\$881,781	\$918,937	\$2,673,810	27%
22	Disability Rights, Office of	\$1,650,000	\$63,406	\$31,703	\$1,697	\$99	\$1,100	\$2,896	9%
23	Disability Services, Department on	\$158,051,000	\$559,466	\$279,733	\$86,201	\$178,808	\$127,373	\$392,382	140%
24	Education, Deputy Mayor for	\$6,917,000	\$379,587	\$189,793	\$0	\$19,915	\$26,663	\$46,578	25%
25	Elections, Board of	\$7,240,000	\$1,222,836	\$611,418	\$306,140	\$39,778	\$48,945	\$394,863	65%
26	Employee Appeals, Office of	\$1,570,000	\$1,568,430	\$784,215	\$8,698	\$16,131	\$6,471	\$31,300	4%
27	Employees' Compensation Fund	\$20,221,000	\$210,614	\$105,307	\$33,970	\$89,410	\$4,866	\$128,246	122%
28	Employment Services, Department of	\$156,174,000	\$15,888,800	\$7,944,400	\$97,482	\$185,300	\$365,971	\$648,753	8%
29	Environment, District Department of the	\$115,058,000	\$2,000,526	\$1,000,263	\$38,817	\$153,846	\$170,160	\$362,823	36%
30	Ethics and Government Accountability, D.C. Board of	\$1,498,000	\$22,447	\$11,224	\$1,626	\$388	\$24,808	\$26,822	239%

## Appendix I

### Fiscal Year 2015 3<sup>rd</sup> Quarter Reported Appropriated Budgets, Reported Expendable Budgets, Reported SBE Goals, and SBE Expenditures

	Agency	Reported Appropriated Budget	Reported Expendable Budget	Reported SBE Goal	1 <sup>st</sup> Quarter SBE Expenditures	2 <sup>nd</sup> Quarter SBE Expenditures	3 <sup>rd</sup> Quarter SBE Expenditures	Total 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	% of SBE Goal Achieved
31	Events DC <sup>10</sup>	\$146,577,200	\$43,583,403	\$21,791,702	\$1,195,523	\$705,748	\$4,195,027	\$6,096,298	28%
32	Finance and Resource Management, Office of	\$35,348,000	\$58,770	\$29,385	\$2,200	\$1,978	\$1,192	\$5,370	18%
33	Fire and Emergency Medical Services Department	\$227,999,000	\$16,533,410	\$8,266,705	\$112,351	\$420,034	\$591,121	\$1,123,506	14%
34	Forensic Sciences, Department of	\$15,763,000	\$1,389,493	\$694,747	\$12,234	\$27,490	\$83,123	\$122,847	18%
35	General Services, Department of	\$456,810,000	\$152,748,295	\$76,374,148	\$1,358,190	\$3,108,726	\$4,018,870	\$8,485,786	11%
36	Health and Human Services, Deputy Mayor for	\$1,172,000	\$264,000	\$132,000	\$9,085	\$49,974	\$28,764	\$87,823	67%
37	Health Benefit Exchange Authority, D.C.	\$28,751,000	\$17,842,508	\$8,921,254	\$1,725,159	\$6,070,245	\$3,523,763	\$11,319,167	127%
38	Health Care Finance, Department of	\$2,954,677,000	\$32,000,373	\$16,000,187	\$1,050,721	\$2,315,944	\$1,771,262	\$5,137,927	32%
39	Health, Department of	\$269,404,000	\$9,813,876	\$4,906,938	\$509,746	\$1,766,419	\$2,643,194	\$4,919,359	100%
40	Homeland Security and Emergency Management Agency	\$114,895,000	\$6,008,684	\$3,004,342	\$189,945	\$323,808	\$412,331	\$926,084	31%
41	Housing Finance Agency <sup>11</sup>	\$9,662,000	\$2,205,839	\$1,102,920	\$0	\$36,254	\$15,036	\$51,290	5%
42	Housing and Community Development, Department of	\$188,627,000	\$1,129,155	\$564,578	\$94,646	\$700,603	\$1,466,057	\$2,261,306	401%

<sup>10</sup> Events DC has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for Events DC.

<sup>11</sup> The Housing Finance Agency has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the Housing Finance Agency.

## Appendix I

### Fiscal Year 2015 3<sup>rd</sup> Quarter Reported Appropriated Budgets, Reported Expendable Budgets, Reported SBE Goals, and SBE Expenditures

	Agency	Reported Appropriated Budget	Reported Expendable Budget	Reported SBE Goal	1 <sup>st</sup> Quarter SBE Expenditures	2 <sup>nd</sup> Quarter SBE Expenditures	3 <sup>rd</sup> Quarter SBE Expenditures	Total 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	% of SBE Goal Achieved
43	Human Resources, D.C. Department of	\$13,077,000	\$3,866,591	\$1,933,296	\$54,087	\$156,706	\$70,395	\$281,188	15%
44	Human Rights, Office of	\$2,967,000	\$157,977	\$78,989	\$26,106	\$7,959	\$19,085	\$53,150	67%
45	Human Services, Department of	\$423,621,000	\$6,714,231	\$3,357,115	\$80,314	\$359,171	\$465,108	\$904,593	27%
46	Inspector General, Office of the	\$16,920,000	\$312,133	\$156,067	\$30,313	\$27,216	\$48,099	\$105,628	68%
47	Insurance, Securities and Banking, Department of	\$22,118,000	\$329,843	\$164,922	\$6,013	\$33,726	\$23,088	\$62,827	38%
48	Latino Affairs, Office on	\$2,969,000	\$120,829	\$60,415	\$0	\$6,022	\$0	\$6,022	10%
49	Lottery & Charitable Games Control Board, D.C.	\$242,156,000	\$10,316,943	\$5,158,472	\$984,396	\$1,670,855	\$1,934,903	\$4,590,154	89%
50	Mayor, Executive Office of the	\$12,233,000	\$142,345	\$71,173	\$52,450	\$68,081	\$115,952	\$236,483	332%
51	Metropolitan Police Department	\$534,238,000	\$9,890,706	\$4,945,353	\$306,134	\$517,755	\$1,117,812	\$1,941,701	39%
52	Motion Picture and Television Development, Office of	\$3,699,820	\$107,625	\$53,813	\$2,684	\$17,718	\$0	\$20,402	38%
53	Motor Vehicles, Department of	\$45,672,000	\$2,110,923	\$1,055,461	\$70,123	\$170,188	\$273,171	\$513,482	49%
54	National Guard, D.C.	\$12,704,000	\$1,485,927	\$742,964	\$0	\$94,388	\$189,514	\$283,902	38%
55	Not-for-Profit Hospital Corporation (United Medical Center) <sup>12</sup>	\$112,000,000	\$112,000,000	\$56,000,000	N/A	N/A	N/A	N/A	N/A

<sup>12</sup> The Not-for-Profit Hospital Corporation (United Medical Center) has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to obtain expenditure data for the Not-for-Profit Hospital Corporation (United Medical Center). The Not-for-Profit Hospital Corporation (United Medical Center) did not submit FY 2015 expenditure reports for quarters 1, 2 and 3.

## Appendix I

### Fiscal Year 2015 3<sup>rd</sup> Quarter Reported Appropriated Budgets, Reported Expendable Budgets, Reported SBE Goals, and SBE Expenditures

	Agency	Reported Appropriated Budget	Reported Expendable Budget	Reported SBE Goal	1 <sup>st</sup> Quarter SBE Expenditures	2 <sup>nd</sup> Quarter SBE Expenditures	3 <sup>rd</sup> Quarter SBE Expenditures	Total 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	% of SBE Goal Achieved
56	Parks and Recreation, Department of	\$86,517,000	\$3,960,113	\$1,980,057	\$30,975	\$56,526	\$263,125	\$350,626	18%
57	People's Counsel, Office of the	\$6,911,000	\$278,959	\$139,479	\$62,220	\$136,306	\$152,888	\$351,414	252%
58	Planning and Economic Development, Office of the Deputy Mayor for	\$98,846,000	\$1,792,297	\$896,149	\$84,547	\$114,204	\$1,802,049	\$2,000,800	223%
59	Planning, Office of	\$10,399,000	\$418,061	\$209,031	\$13,277	\$27,227	\$22,269	\$62,773	30%
60	Police Complaints, Office of	\$2,241,000	\$60,590	\$30,295	\$5,799	\$4,070	\$4,344	\$14,213	47%
61	Public Charter School Board, District of Columbia <sup>13</sup>	\$6,741,000	\$296,202	\$148,101	\$22,957	\$42,642	\$24,236	\$89,835	61%
62	Public Employee Relations Board	\$1,228,000	\$19,000	\$9,500	\$434	\$5,067	\$4,384	\$9,885	104%
63	Public Library, District of Columbia	\$90,198,000	\$9,997,067	\$4,998,533	\$584,505	\$806,303	\$699,607	\$2,090,415	42%
64	Public Safety and Justice, Office of the Deputy Mayor for	\$28,290,000	\$166,366	\$83,183	\$10,775	\$11,635	\$4,547	\$26,957	32%
65	Public Schools, D.C.	\$1,300,566,000	\$17,729,870	\$8,864,935	\$1,541,446	\$1,723,651	\$1,788,737	\$5,053,834	57%
66	Public Service Commission	\$12,549,000	\$749,082	\$374,541	\$60,706	\$165,809	\$31,433	\$257,948	69%
67	Public Works, Department of	\$160,555,000	\$11,386,951	\$5,693,476	\$1,098,504	\$4,208,301	\$983,769	\$6,290,574	110%
68	Real Property Tax Appeals Commission	\$1,749,000	\$196,069	\$98,035	\$19,908	\$57,204	\$9,327	\$86,439	88%

<sup>13</sup> The District of Columbia Public Charter School Board has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the District of Columbia Public Charter School Board.

## Appendix I

### Fiscal Year 2015 3<sup>rd</sup> Quarter Reported Appropriated Budgets, Reported Expendable Budgets, Reported SBE Goals, and SBE Expenditures

	Agency	Reported Appropriated Budget	Reported Expendable Budget	Reported SBE Goal	1 <sup>st</sup> Quarter SBE Expenditures	2 <sup>nd</sup> Quarter SBE Expenditures	3 <sup>rd</sup> Quarter SBE Expenditures	Total 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	% of SBE Goal Achieved
69	Retirement Board, D.C. <sup>14</sup>	\$30,338,000	\$409,972	\$204,986	\$225,927	\$31,629	\$0	\$257,556	126%
70	Risk Management, D.C. Office of	\$3,124,189	\$23,760	\$11,880	\$1,774	\$21,510	\$21,200	\$44,484	374%
71	Secretary, Office of the	\$24,015,000	\$100,976	\$50,488	\$9,958	\$29,336	\$5,225	\$44,519	88%
72	Small and Local Business Development, Department of	\$8,846,000	\$622,181	\$311,091	\$9,582	\$19,591	\$48,277	\$77,450	25%
73	Special Education Transportation	\$109,525,000	\$3,572,608	\$1,786,304	\$1,997	\$144,880	\$459,188	\$606,065	34%
74	State Superintendent of Education, Office of the	\$443,270,000	\$1,509,561	\$754,781	\$823,409	\$756,691	\$1,135,570	\$2,715,670	360%
75	Taxicab Commission, D.C.	\$8,470,000	\$1,523,411	\$761,705	\$21,685	\$252,254	\$228,293	\$502,232	66%
76	Tenant Advocate, Office of the	\$2,392,000	\$4,586	\$2,293	\$0	\$15,464	\$9,448	\$24,912	1086%
77	Transportation, Department of	\$567,062,000	\$7,903,554	\$3,951,777	\$278,650	\$345,705	\$236,320	\$860,675	22%
78	Unified Communications, Office of <sup>15</sup>	\$46,760,000	\$2,470,701	\$1,235,350	\$2,219	\$235,231	\$142,025	\$379,475	31%
79	University of the District of Columbia	\$168,055,000	\$35,806,584	\$17,903,292	\$1,794,531	\$16,233,729	\$2,161,245	\$20,189,505	113%
80	Veterans' Affairs, Office of	\$416,000	\$10,366	\$5,183	\$0	\$0	\$3,645	\$3,645	70%
81	Youth Rehabilitation Services, Department of	\$106,284,728	\$3,630,192	\$1,815,096	\$333,190	\$354,293	\$349,057	\$1,036,540	57%

<sup>14</sup> The D.C. Retirement Board has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the D.C. Retirement Board.

<sup>15</sup> The University of the District of Columbia has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the University of the District of Columbia.

## Appendix I

### Fiscal Year 2015 3<sup>rd</sup> Quarter Reported Appropriated Budgets, Reported Expendable Budgets, Reported SBE Goals, and SBE Expenditures

	Agency	Reported Appropriated Budget	Reported Expendable Budget	Reported SBE Goal	1 <sup>st</sup> Quarter SBE Expenditures	2 <sup>nd</sup> Quarter SBE Expenditures	3 <sup>rd</sup> Quarter SBE Expenditures	Total 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> Quarter SBE Expenditures	% of SBE Goal Achieved
82	Zoning, Office of	\$2,729,000	\$144,190	\$72,095	\$18,272	\$32,902	\$22,551	\$73,725	102%
		<b>\$10,921,461,944</b>	<b>\$726,135,402</b>	<b>\$363,067,701</b>	<b>\$21,475,554</b>	<b>\$56,504,413</b>	<b>\$45,689,450</b>	<b>\$123,669,417</b>	<b>34%</b>

**SOURCE:** QuickBase and SOAR data as of August 3, 2015. P-Card data as of August 5, 2015. CBE Online data as of July 30, 2015. All numbers are rounded to the nearest dollar.

## Appendix II

Year-to-Date Fiscal Year 2015 3<sup>rd</sup> Quarter Expenditures on Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Enterprises (LMEs), and Veteran Owned Businesses (VOBs)

	Agency	LBE	SBE	DBE	DZE	ROB	LRB	LME	VOB
1	Administrative Hearings, Office of	\$143,915	\$143,915	\$49,096	\$94,819	\$76,415	\$74,876	\$0	\$0
2	Advisory Neighborhood Commissions, Office of	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3	Aging, Office on	\$1,849,988	\$1,849,988	\$1,667,937	\$1,819,078	\$197,402	\$19,359	\$0	\$0
4	Alcoholic Beverage Regulation Administration	\$78,060	\$78,060	\$12,119	\$77,562	\$70,263	\$65,941	\$0	\$0
5	Arts and Humanities, Commission on	\$321,873	\$321,873	\$106,565	\$283,540	\$111,061	\$207,500	\$0	\$0
6	Asian and Pacific Islander Affairs, Office on	\$10,576	\$10,576	\$5,716	\$6,041	\$0	\$0	\$0	\$0
7	Attorney General for the District of Columbia, Office of the	\$255,012	\$255,012	\$89,657	\$146,350	\$53,957	\$111,386	\$0	\$29,451
8	Auditor, Office of the D.C.	\$15,462	\$15,462	\$9,408	\$13,715	\$5,474	\$0	\$0	\$1,034
9	Behavioral Health, Department of	\$5,049,594	\$5,049,594	\$1,063,873	\$1,702,777	\$900,196	\$826,297	\$0	\$57,282
10	Cable Television, Office of	\$135,982	\$135,982	\$134,372	\$133,012	\$127,917	\$0	\$0	\$0
11	Campaign Finance, Office of	\$4,942	\$4,942	\$4,942	\$4,942	\$4,942	\$0	\$0	\$0
12	Captive Insurance Agency	\$4,950	\$4,950	\$4,950	\$3,372	\$0	\$0	\$0	\$0
13	Chief Financial Officer, Office of the	\$5,648,814	\$5,542,401	\$2,370,751	\$2,687,227	\$1,421,777	\$353,401	\$0	\$41,519
14	Chief Medical Examiner, Office of the	\$193,730	\$193,730	\$103,165	\$191,680	\$79,110	\$109,857	\$0	\$24,030
15	Chief Technology Officer, Office of the	\$5,961,276	\$5,961,276	\$5,792,909	\$5,135,484	\$3,243,820	\$176,073	\$0	\$85,790



## Appendix II

Year-to-Date Fiscal Year 2015 3<sup>rd</sup> Quarter Expenditures on Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Enterprises (LMEs), and Veteran Owned Businesses (VOBs)

	Agency	LBE	SBE	DBE	DZE	ROB	LRB	LME	VOB
16	Child and Family Services Agency	\$1,634,481	\$1,634,481	\$946,737	\$1,189,263	\$1,004,673	\$69,488	\$0	\$0
17	City Administrator, Office of the	\$23,754	\$23,754	\$20,754	\$6,655	\$19,741	\$6,466	\$0	\$0
18	Consumer & Regulatory Affairs, Department of	\$4,419,001	\$4,419,001	\$2,488,865	\$1,697,245	\$2,447,384	\$1,503,290	\$0	\$0
19	Contract Appeals Board	\$18,639	\$18,639	\$18,554	\$18,639	\$18,639	\$0	\$0	\$0
20	Contracting and Procurement, Office of	\$258,847	\$258,847	\$145,136	\$161,598	\$61,953	\$141,561	\$0	\$0
21	Corrections, Department of	\$2,673,810	\$2,673,810	\$607,451	\$1,774,829	\$738,372	\$772,193	\$0	\$24,117
22	Disability Rights, Office of	\$2,896	\$2,896	\$99	\$1,074	\$975	\$0	\$0	\$0
23	Disability Services, Department on	\$392,382	\$392,382	\$249,329	\$272,523	\$354,330	\$10,044	\$0	\$96,101
24	Education, Deputy Mayor for	\$46,578	\$46,578	\$46,578	\$36,818	\$9,760	\$0	\$0	\$0
25	Elections, Board of	\$394,863	\$394,863	\$189,754	\$328,298	\$179,641	\$73,814	\$0	\$19,605
26	Employee Appeals, Office of	\$31,300	\$31,300	\$0	\$700	\$700	\$0	\$0	\$6,551
27	Employees' Compensation Fund	\$128,246	\$128,246	\$23,103	\$97,533	\$120,636	\$7,610	\$0	\$0
28	Employment Services, Department of	\$648,753	\$648,753	\$456,393	\$178,351	\$319,876	\$268,826	\$0	\$40,021
29	Environment, District Department of the	\$364,823	\$362,823	\$186,724	\$274,194	\$194,182	\$90,309	\$0	\$0
30	Ethics and Government Accountability, D.C. Board of	\$26,822	\$26,822	\$22,355	\$26,401	\$3,094	\$0	\$0	\$0

## Appendix II

Year-to-Date Fiscal Year 2015 3<sup>rd</sup> Quarter Expenditures on Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Enterprises (LMEs), and Veteran Owned Businesses (VOBs)

	Agency	LBE	SBE	DBE	DZE	ROB	LRB	LME	VOB
31	Events DC <sup>16</sup>	\$6,305,001	\$6,096,298	\$2,268,880	\$4,539,206	\$684,555	\$1,233,703	\$0	\$1,183
32	Finance and Resource Management, Office of	\$5,370	\$5,370	\$5,370	\$5,370	\$5,370	\$0	\$0	\$0
33	Fire and Emergency Medical Services Department	\$1,147,850	\$1,123,506	\$599,478	\$1,000,327	\$225,894	\$839,549	\$0	\$0
34	Forensic Sciences, Department of	\$122,847	\$122,847	\$83,717	\$26,359	\$83,538	\$33,973	\$0	\$0
35	General Services, Department of	\$8,803,291	\$8,485,786	\$6,696,023	\$7,652,899	\$3,219,623	\$2,407,678	\$156,946	\$878
36	Health and Human Services, Deputy Mayor for	\$87,823	\$87,823	\$83,863	\$83,863	\$83,863	\$0	\$0	\$0
37	Health Benefit Exchange Authority, D.C.	\$11,319,167	\$11,319,167	\$11,204,648	\$5,513,055	\$7,835,853	\$111,036	\$0	\$0
38	Health Care Finance, Department of	\$5,137,927	\$5,137,927	\$4,068,684	\$4,619,235	\$778,441	\$1,069,243	\$0	\$0
39	Health, Department of	\$4,921,759	\$4,919,359	\$3,131,802	\$2,379,502	\$1,575,127	\$1,940,993	\$0	\$57,004
40	Homeland Security and Emergency Management Agency	\$926,084	\$926,084	\$724,300	\$827,333	\$907,842	\$18,242	\$0	\$73,525
41	Housing Finance Agency <sup>17</sup>	\$51,290	\$51,290	\$0	\$28,955	\$28,955	\$42,074	\$0	\$0

<sup>16</sup> Events DC has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for Events DC.

<sup>17</sup> The Housing Finance Agency has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the Housing Finance Agency.

## Appendix II

Year-to-Date Fiscal Year 2015 3<sup>rd</sup> Quarter Expenditures on Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Enterprises (LMEs), and Veteran Owned Businesses (VOBs)

	Agency	LBE	SBE	DBE	DZE	ROB	LRB	LME	VOB
42	Housing and Community Development, Department of	\$2,261,306	\$2,261,306	\$350,910	\$465,002	\$527,771	\$1,653,144	\$0	\$3,832
43	Human Resources, D.C. Department of	\$281,188	\$281,188	\$224,371	\$242,779	\$59,639	\$26,492	\$0	\$0
44	Human Rights, Office of	\$53,150	\$53,150	\$34,588	\$19,728	\$35,558	\$10,922	\$0	\$0
45	Human Services, Department of	\$904,593	\$904,593	\$672,857	\$814,519	\$572,574	\$206,932	\$0	\$14,019
46	Inspector General, Office of the	\$105,628	\$105,628	\$88,897	\$84,529	\$47,900	\$3,552	\$0	\$0
47	Insurance, Securities and Banking, Department of	\$62,827	\$62,827	\$61,640	\$27,962	\$52,161	\$3,190	\$0	\$0
48	Latino Affairs, Office on	\$6,022	\$6,022	\$6,022	\$6,022	\$6,022	\$0	\$0	\$0
49	Lottery & Charitable Games Control Board, D.C.	\$4,590,154	\$4,590,154	\$127,094	\$45,279	\$5,402	\$4,564,174	\$0	\$0
50	Mayor, Executive Office of the	\$236,483	\$236,483	\$197,190	\$34,328	\$111,254	\$14,828	\$0	\$27,500
51	Metropolitan Police Department	\$1,941,701	\$1,941,701	\$414,848	\$1,728,609	\$425,613	\$1,504,166	\$0	\$3,398
52	Motion Picture and Television Development, Office of	\$20,402	\$20,402	\$18,822	\$1,368	\$18,902	\$0	\$0	\$0
53	Motor Vehicles, Department of	\$513,482	\$513,482	\$120,145	\$122,257	\$300,833	\$145,609	\$0	\$682
54	National Guard, D.C.	\$283,902	\$283,902	\$97,032	\$168,855	\$116,606	\$177,171	\$0	\$0

## Appendix II

Year-to-Date Fiscal Year 2015 3<sup>rd</sup> Quarter Expenditures on Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Enterprises (LMEs), and Veteran Owned Businesses (VOBs)

	Agency	LBE	SBE	DBE	DZE	ROB	LRB	LME	VOB
55	Not-for-Profit Hospital Corporation (United Medical Center) <sup>18</sup>	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
56	Parks and Recreation, Department of	\$350,626	\$350,626	\$329,527	\$322,156	\$267,103	\$19,504	\$2,400	\$0
57	People's Counsel, Office of the	\$356,910	\$351,414	\$256,350	\$272,711	\$234,730	\$49,083	\$0	\$0
58	Planning and Economic Development, Office of the Deputy Mayor for	\$2,000,800	\$2,000,800	\$204,833	\$1,931,393	\$142,240	\$26,290	\$0	\$0
59	Planning, Office of	\$62,773	\$62,773	\$32,343	\$35,730	\$30,961	\$7,002	\$0	\$18,616
60	Police Complaints, Office of	\$15,013	\$14,213	\$9,991	\$3,661	\$3,627	\$2,199	\$0	\$0
61	Public Charter School Board, District of Columbia <sup>19</sup>	\$89,835	\$89,835	\$5,395	\$0	\$0	\$54	\$0	\$0
62	Public Employee Relations Board	\$9,885	\$9,885	\$0	\$1,020	\$1,020	\$0	\$0	\$8,865
63	Public Library, District of Columbia	\$2,091,036	\$2,090,415	\$1,138,081	\$2,057,072	\$125,847	\$197,896	\$0	\$16,878
64	Public Safety and Justice, Office of the Deputy Mayor for	\$26,957	\$26,957	\$22,871	\$22,871	\$7,281	\$0	\$0	\$0
65	Public Schools, D.C.	\$5,053,834	\$5,053,834	\$3,225,859	\$3,993,238	\$1,993,966	\$1,482,515	\$0	\$597,077

<sup>18</sup> The Not-for-Profit Hospital Corporation (United Medical Center) has independent procurement authority and does not record expenditures in SOAR. The Not-for-Profit Hospital Corporation (United Medical Center) did not submit FY 2015 expenditure reports for quarters 1 and 2. Therefore, we were not able to obtain expenditure data for the Not-for-Profit Hospital Corporation (United Medical Center).

<sup>19</sup> The District of Columbia Public Charter School Board has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the District of Columbia Public Charter School Board.

## Appendix II

Year-to-Date Fiscal Year 2015 3<sup>rd</sup> Quarter Expenditures on Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Enterprises (LMEs), and Veteran Owned Businesses (VOBs)

	Agency	LBE	SBE	DBE	DZE	ROB	LRB	LME	VOB
66	Public Service Commission	\$257,948	\$257,948	\$114,164	\$248,390	\$92,488	\$65,459	\$0	\$0
67	Public Works, Department of	\$6,484,324	\$6,290,574	\$2,964,383	\$5,922,939	\$1,539,206	\$4,249,733	\$0	\$81,539
68	Real Property Tax Appeals Commission	\$86,439	\$86,439	\$84,676	\$78,853	\$86,439	\$0	\$0	\$0
69	Retirement Board, D.C. <sup>20</sup>	\$257,556	\$257,556	\$221,944	\$194,651	\$62,905	\$23,907	\$0	\$11,705
70	Risk Management, D.C. Office of	\$44,484	\$44,484	\$44,484	\$11,427	\$11,427	\$11,427	\$0	\$0
71	Secretary, Office of the	\$44,519	\$44,519	\$29,229	\$1,329	\$22,616	\$6,613	\$0	\$0
72	Small and Local Business Development, Department of	\$77,450	\$77,450	\$25,794	\$65,837	\$60,768	\$0	\$0	\$0
73	Special Education Transportation	\$786,983	\$606,065	\$78,770	\$515,866	\$59,408	\$540,957	\$0	\$0
74	State Superintendent of Education, Office of the	\$2,715,670	\$2,715,670	\$2,432,249	\$364,353	\$1,955,811	\$418,298	\$0	\$0
75	Taxicab Commission, D.C.	\$502,232	\$502,232	\$334,373	\$485,602	\$47,566	\$167,216	\$0	\$0
76	Tenant Advocate, Office of the	\$24,912	\$24,912	\$0	\$24,912	\$0	\$24,912	\$0	\$0
77	Transportation, Department of	\$866,861	\$860,675	\$568,875	\$518,379	\$41,238	\$148,016	\$0	\$12,560
78	Unified Communications, Office of	\$379,475	\$379,475	\$246,341	\$361,485	\$95,616	\$77,789	\$0	\$0
79	University of the District of Columbia <sup>21</sup>	\$20,299,471	\$20,189,505	\$4,825,116	\$5,975,985	\$14,535,785	\$2,524,110	\$0	\$2,624,903

<sup>20</sup> The D.C. Retirement Board has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the D.C. Retirement Board.

## Appendix II

Year-to-Date Fiscal Year 2015 3<sup>rd</sup> Quarter Expenditures on Local Business Enterprises (LBEs), Small Business Enterprises (SBEs), Disadvantaged Business Enterprises (DBEs), Local Business Enterprises with Principle Offices Located in an Enterprise Zone (DZEs), Resident-Owned Businesses (ROBs), Longtime Resident Businesses (LRBs), Local Manufacturing Enterprises (LMEs), and Veteran Owned Businesses (VOBs)

	Agency	LBE	SBE	DBE	DZE	ROB	LRB	LME	VOB
80	Veterans' Affairs, Office of	\$3,645	\$3,645	\$3,645	\$1,942	\$0	\$1,703	\$0	\$0
81	Youth Rehabilitation Services, Department of	\$1,036,540	\$1,036,540	\$711,399	\$683,494	\$207,329	\$257,654	\$0	\$1,280
82	Zoning, Office of	\$73,725	\$73,725	\$4,007	\$40,797	\$33,866	\$38,361	\$0	\$22,459
	<b>TOTAL</b>	<b>\$124,828,519</b>	<b>\$123,669,417</b>	<b>\$66,013,172</b>	<b>\$72,937,154</b>	<b>\$51,134,829</b>	<b>\$31,235,660</b>	<b>\$159,346</b>	<b>\$4,003,404</b>

**SOURCE:** SOAR and CBE Online data as of August 3, 2015. P-Card data as of August 5, 2015. All numbers are rounded to the nearest dollar.

---

<sup>21</sup> The University of the District of Columbia has independent procurement authority and does not record expenditures in SOAR. Therefore, we were not able to independently verify the submitted expenditure data for the University of the District of Columbia.

**Appendix III**Agencies That Failed to Submit 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> Quarter FY 2015 Expenditure Reports, as of August 7, 2015

	Agency	1 <sup>st</sup> Quarter Report Received	2 <sup>nd</sup> Quarter Report Received	3 <sup>rd</sup> Quarter Report Received
1	Advisory Neighborhood Commissions, Office of	No	No	No
2	Campaign Finance, Office of	Yes	Yes	No
3	Captive Insurance Agency	No	Yes	Yes
4	Fire and Emergency Medical Services Department	Yes	Yes	No
5	Health and Human Services, Deputy Mayor for	No	No	No
6	Inspector General, Office of the	Yes	Yes	No
7	Not-for-Profit Hospital Corporation (United Medical Center)	No	No	No
8	Parks and Recreation, Department of	Yes	Yes	No
9	Public Safety and Justice, Office of the Deputy Mayor for	No	No	No
10	Retirement Board, D.C.	Yes	Yes	No
11	Special Education Transportation	Yes	Yes	No
12	Tenant Advocate, Office of the	Yes	Yes	No